Before the first day of school, do students/families know...?

- CPS Username & Password?
- How to log in & access Google Classroom?
- Where & what time to meet on Day #?
- Where to find Class meeting times & expectations?
- How to get daily or weekly updates on student progress: Classroom Guardian Notifications
- CPS Quick Parent Guides to Google Classroom (English & Spanish)
- Child’s Username/Password & directions for resetting password

Resources for families can be found here: CPS Reopening Tech Guidance Site and from Google Tech Toolkit for Families

HELPFUL LINKS FOR HOW TO’s:

GOOGLE CLASSROOM

Google Classroom Basics (links for youtube how-to’s)

- Invite students & keep them coming back...
- Host secure Classroom Meets -- all class meetings should use the integrated Meet link
- Present your screen while managing a Meet
- Add materials and assignments
- Organize topics & Use Grading Categories to communicate about assignments
- Give Meaningful Feedback
GOOGLE MEET AND GOOGLE CHAT

Important to note, teachers cannot be in a 1:1 Meet with a student, there must be at least one other student or adult present. Staff may use Google Chat via CPS accounts to instant message more than one student. A staff member may not instant message a student individually.

Active Engagement Tools in Classroom

- Teacher Controls in Google Meet
- Your First Day in Google Meet
- Building Community and Relationships Remotely
- Nod: emoji reactions students can use!
- Meet Attendance: turn your “people” list into a spreadsheet so you can add attendance into Aspen
- Dualless: split your screen into two

GOOGLE SLIDES

Active Engagement Tools in Classroom Use Slides for assignments in Google Classroom.

- Voice typing
- Inserting Audio into Google Slides
- Using DOCs to translate (ELA students)
- Unique ways to use Google Slides

CPS ACCEPTABLE USE POLICY WEBSITE: https://www.cps.edu/about/policies/acceptable-use-policy/